## Installing MicrosoLO8ce Suite on your computer

- 1. LogintoMyNavigator
- 2. Openup youremail
- 3. Clickon thewa Ke menuin tople Lcorner

4. Clickon Microsol 365 with an arrowpoin \u00f6 gto the right:

5. SelectSelect

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bout Microsoft 365	

- 9. Onceinstalledtoauthen Cateyouwillneedtousethesameloginthatyouusedto enter MyNavigator:
  - a. User:<u>StudentID@student.goodwin</u>.edu
  - b. Password four Portabassword.
- 10. Youarenowreadytouseyournewlyinstalle@08ce365suite.